MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF FERN BLUFF MUNICIPAL UTILITY DISTRICT

June 25, 2024

The Board of Directors ("**Board**") of Fern Bluff Municipal Utility District ("**District**") convened in a regular meeting that was open to the public at 6:00 p.m., on the above-referenced date, at the Fern Bluff Municipal Utility District Community Center, 7320 Wyoming Springs Drive, Round Rock, Texas 78681, pursuant to notice posted in accordance with law.

Director Sabatino called the meeting to order and called the roll of the Board, to wit: **George Sabatino**, President; **Marc Smith**, Vice President; **Jessica Stempko**, Secretary; **Kevin Barnes**, Treasurer; and **Richard Horton**, Assistant Secretary-Treasurer. With all Directors present, a quorum was established.

Also, in attendance or joining during the meeting, were Janey Miller, the District's General Manager; Hector Alanis, the District's Operations Manager; Jeremiah Alcantar, the District's Assistant Operations Manager; and Zachariah T. Evans, of the Law Office of Zachariah T. Evans, the District's Attorney.

Next, the Board recited the Pledge of Allegiance.

Mrs. Miller reported on the status of the District's ongoing landscaping maintenance. She reported that Texas Lawn and Garden ("**TLG**"), the District's landscaper, will be letting some of the District's greenspaces go without mowing in order to allow certain species of wildflowers to propagate for the next year. Mrs. Miller went on to discuss the District's prohibition on allowing dogs to be off leash in the District's greenspaces. She noted that the uncollected feces creates a health and safety hazard and interferes with mowing equipment.

The Board then considered approval of the monthly consent agenda, including minutes of their May 28, 2024, meeting; payment of bills and invoices; payment of transfers for operation expenses; pay requests; change orders; and customer charge write-offs, as applicable. Director Barnes inquired about several expenditures reflected on the ledger for the District's general operating fund over the previous month. After discussion, Director Barnes moved to approve the consent agenda; Director Smith seconded; and the Board voted unanimously to approve the motion.

Mrs. Miller summarized the General Manager's report, a copy of which is included in the Board Packet. Mrs. Miller reported that the Budget Committee will soon start reviewing the proposed budget for Fiscal Year ("**FY**") 2024-25. Due to a September 15th reporting deadline established by Williamson County, Mrs. Miller advised the Board to adopt the budget, hold the mandatory tax rate hearing, and adopt a tax rate during their August board meeting, which is one month earlier than in years past. Mrs. Miller went on to report that, with the exception of one street missed on one collection day, solid waste collection services ran smoothly over the last month.

Mr. Alanis reported on a service line leak and repair on Capri Isle Lane within the Oak Brook neighborhood. He stated that having replacement parts in storage and available for emergencies was instrumental in getting the leak repaired as quickly and efficiently as possible.

On behalf of the Budget Committee, Director Barnes reported that the committee would be starting the budget writing process for FY 2024-25 in early July.

On behalf of the Deed Restriction Committee, Director Horton noted the Architectural Control Committee ("**ACC**") received a handful of standard architectural control requests over the previous month.

On behalf of the Security Committee, Director Barnes reported that the committee will discuss possible pay raises for the Williamson County Sheriff's Office deputies who patrol the District.

On behalf of the Communications Committee, Director Smith suggested adding an insert in customers' bills, advising them of solid waste collection times and dates, and bulk solid waste removal options.

The Board then set their next regular meeting for July 23, 2024, at 6:00 p.m.

There being no further business, the Board adjourned.

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Jessica Stempko, Secretary
Board of Directors
Fern Bluff Municipal Utility District