MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF FERN BLUFF MUNICIPAL UTILITY DISTRICT

March 14, 2023

The Board of Directors ("**Board**") of Fern Bluff Municipal Utility District ("**District**") convened in a meeting open to the public at 6:00 p.m., on March 14, 2023, at the Fern Bluff Municipal Utility District Community Center, 7320 Wyoming Springs Drive, Round Rock, Texas, pursuant to notice duly given in accordance with the law.

Director Sabatino called the meeting to order and called the roll of the Board, to wit: **George Sabatino, President; Marc Smith, Vice President; Jessica Stempko, Secretary; Kevin Barnes, Treasurer; and Joseph Teiber, Assistant Secretary/Treasurer**. With all Directors present except Director Barnes, a quorum was established.

Also, in attendance or joining during the meeting, were Janey Miller, the District's General Manager; Hector Alanis, the District's Operations Manager; Jack Gardner of Texas Lawn & Garden ("**Texas Lawn**"), the District's landscaping consultant; and Zachariah T. Evans of McGinnis Lochridge, the District's Attorney ("**McGinnis**"). Members of the public were also present.

Next, Director Stempko led those present in the Pledge of Allegiance.

The Board then considered approval of the monthly consent agenda, including the minutes of the Board's February 13, 2023, meeting; payment of bills and invoices; payment of transfers for operation expenses; pay requests; change orders; and customer charge write-offs. Director Smith motioned to approve the consent agenda, *sans* the aforesaid meeting minutes so that revisions could be made; Director Stempko seconded; and the Board voted unanimously to approve the motion.

Next, Mr. Gardner reviewed the status of the District's parks and green spaces. He detailed the extensive damage from the winter storm earlier in the year. He stated the District ended up donating 24 tree stumps to Fern Bluff Elementary School, for use within their facilities. Mr. Gardner further stated it would take several months to compile and chip the remaining tree branches and stumps throughout the District. Mr. Gardner also stated Texas Lawn performed irrigation checks throughout the District's parks last month and they will be applying pest control and preemergent within the next month. Director Smith inquired as to whether Mr. Gardner could provide some lawncare and landscaping tips for the District's quarterly newsletter, to which Mr. Gardner replied in the affirmative.

Ms. Miller then reviewed the General Manager's report, a copy of which is included in the Board Packet, which is attached to these minutes and fully incorporated for all purposes. Ms. Miller stated her priority for winter storm clean-up efforts: parks, trails, and then greenbelts. She also indicated the District was unable to procure additional winter storm clean-up services within the amount of funds previously approved by the Board. However, Central Texas Refuse ("CTR"), the

District's solid waste provider, would be completing spring bulk pick-up services within the month.

Next, Mr. Alanis presented the operations report. He stated that the District's MS4 general permit renewal application was complete, and he anticipated submitting it to the Texas Commission on Environmental Quality ("TCEQ") the following day. He also stated the District would be filing its annual Consumer Confidence Report ("CCR") with TCEQ and it would most likely be distributed to the District's residents in May.

Director Smith next gave a status report on the District's quarterly newspaper. He indicated he was looking for additional content. Mr. Evans offered to provide a summary of legislation of interest that McGinnis has been tracking. Director Smith accepted that offer.

Mr. Evans then discussed with the Board his pending departure from McGinnis. Mr. Evans stated his appreciation for the Board's trust and confidence over the last several years and his hope that the Board would choose to follow him to his new firm after McGinnis' services expire on April 15, 2023. The Board expressed interest in reviewing a proposal from Mr. Evans' new firm and he stated he would provide one for the Board to consider during their April meeting.

The Board then set their next regular meeting for Tuesday, April 11, 2023, at 6:00 p.m.

There being no further business, the Board adjourned.

[*Execution page follows*.]

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Jessica Stemptko, Secretary
Board of Directors
Fern Bluff Municipal Utility District

(SEAL)

Attachments
Fern Bluff Municipal Utility District
March 14, 2023, Board of Directors Meeting

1. Board Packet.