MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF FERN BLUFF MUNICIPAL UTILITY DISTRICT

December 12, 2023

The Board of Directors ("Board") of Fern Bluff Municipal Utility District ("District") convened in a special meeting that was open to the public at 6:00 p.m., on the above-referenced date, at the Fern Bluff Municipal Utility District Community Center, 7320 Wyoming Springs Drive, Round Rock, Texas, pursuant to notice posted in accordance with law.

Director Sabatino called the meeting to order and called the roll of the Board, to wit: **George Sabatino**, President; **Marc Smith**, Vice President; **Jessica Stempko**, Secretary; **Kevin Barnes**, Treasurer; and **Richard Horton**, Director. With all Directors present except Director Barnes, a quorum was established.

Also, in attendance or joining during the meeting, were Janey Miller, the District's General Manager; Hector Alaniz, the District's Operations Manager; Jeremiah Alcantar, the District's Assistant Operations Manager; Brian Schmidt, of Texas Lawn and Garden ("**TLG**"), the District's landscaping consultant; and Zachariah T. Evans, of the Law Office of Zachariah T. Evans, the District's Attorney ("**Evans Law**").

Next, the Board recited the Pledge of Allegiance.

Mr. Schmidt then provided an overview of landscaping operations within the District, over the previous month. He noted that TLG is now performing twice-monthly maintenance visits to the District, as scheduled. He further noted TLG will be cutting Olsen Meadows greenbelt and then Oakbrook. Finally, he noted TLG did not purchase the red and white flowers they normally install for the holidays for the back patio of the Community Center, due to the flowers' quality being below par. He stated he hopes to find replacement flowers soon.

Director Sabatino then noted no citizens were present to address the Board.

The Board then considered approval of the monthly consent agenda, including minutes of their November 14, 2023, meeting; payment of bills and invoices; payment of transfers for operation expenses; pay requests; change orders; and customer charge write-offs. Director Stempko moved to approve the consent agenda; Director Horton seconded; and the Board voted unanimously to approve the motion.

Mrs. Miller then summarized the General Manager's report, a copy of which is included in the Board Packet, which is attached and incorporated into these minutes. Mrs. Miller advised the Board that the District's solid waste provider Central Texas Refuse ("CTR"), is being bought out by Republic Services, a competing solid waste disposal provider. Mrs. Miller noted CTR anticipates assigning the District's service contract to Republic. Mrs. Miller recommended that, if the Board sees fit, the District should distribute a request for proposals ("RFP") for new solid waste

service providers. Mr. Evans noted he would be sure to add this matter to the Board's January 2024 meeting agenda.

At this point, Director Barnes joined the meeting.

Mr. Alaniz then reported that the District's field crew is working on closing out the year's operations and also noted the District is in the middle of wastewater winter-averaging.

Under the Community Center Committee report, Mrs. Miller reported that the District has numerous reservations of the Community Center for the month of December and they will soon conclude until the new year. Mrs. Miller further reported she continues working with the vendor the District contracted with to replace the Community Center's exterior doors.

Director Sabatino noted under the Security Committee report that Williamson County Sheriff's Office is holding ongoing citizen patrol training, which he has participated in, and he encouraged interested persons to participate as well.

Under Communications Committee, Director Smith noted the December newsletter has been distributed and he anticipates the next letter being distributed in January or February 2024.

Next, Mr. Evans advised the Board of the major agenda items they will act on during 2024. He especially noted the May 2, 2024, Directors Election.

At this point, the Board retired into executive session pursuant to Section 551.071, Texas Government Code, to discuss agenda item 15(a) with Mr. Evans. The Board then reconvened in open session and Director Sabatino announced that the Board neither made any decisions, nor took any votes.

The Board then set their next regular meeting for January 23, 2024, at 6:00 p.m.

There being no further business, the Board adjourned.

[*Execution page follows*.]

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Jessica Stempko, Secretary
Board of Directors
(SEAL) Fern Bluff Municipal Utility District

Attachments
Fern Bluff Municipal Utility District
Board of Directors Meeting

1. Board Packet