MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE FERN BLUFF MUNICIPAL UTILITY DISTRICT

July 14, 2020

THE STATE OF TEXAS §
WILLIAMSON COUNTY §

The Board of Directors (the "**Board**") of the Fern Bluff Municipal Utility District (the "**District**") convened in a **regular** meeting open to the public at 6:00 p.m. on July 14, 2020, via teleconference and videoconference in compliance with an advisory issued by the Office of the Governor, pursuant to notice duly given in accordance with the law.

The roll was called of the following members of the Board of Directors, to wit:

George Sabatino	President
Joseph Teiber	Vice President
Jessica Stempko	Secretary
Kevin Barnes	Treasurer
Marc Smith	Assistant Secretary/Treasurer

and all Directors were present, thus constituting a quorum.

Also in attendance, were Janey Miller, the District's General Manager; Hector Alanis, the District's Operations Manager; and Zachariah T. Evans, LeCelle Clarke, and Suzanne McCalla of McGinnis Lochridge, the District's Attorney ("**McGinnis**"). Several members of the public were also present during the meeting.

Director Sabatino called the meeting to order, after which Director Smith led those present in the Pledge of Allegiance.

Director Sabatino noted that no residents were present who wished to address the Board at this time.

The Board then considered approval of the monthly consent agenda containing the minutes of the June 9, 2020, regular Board of Directors meeting; payment of bills and invoices; payment of transfers for operation expenses; pay requests; change orders; and customer charge write-offs. After a brief discussion, upon a motion duly made by Director Smith and seconded by Director Barnes, the Board voted unanimously to approve the Consent Agenda, including the minutes of the June 9, 2020, regular Board of Directors meeting, as written.

Next, Ms. Miller reported that the City of Round Rock (the "**City**") was moving forward on its design plans for the north extension of Wyoming Springs Drive (the **Project**"). She continued that the City has requested the use of the Fern Bluff Community

Center to hold its public meeting on Tuesday, August 4, 2020, to inform area residents of the Project. Ms. Miller stated that she was working with the City to ensure that protocols for social distancing were in place. Director Stempko emphasized that the District should ensure that the meeting was in compliance with all current orders. Ms. Miller confirmed that the District was adhering to all required precautions, but added that the City would be responsible for the protocols put in place during the meeting, including monitoring the members of the public in attendance.

Next, Ms. Miller presented the General Manager's Report in its entirety, a copy of which is included in the Board Packet. She reported that the District's landscaping operations were routine and ongoing during the month. She reminded the Board that the restrooms in the District Parks remained closed due to the stringent sanitation requirements as a result of the pandemic, and she added that the District's tennis courts and playscapes were now open. Ms. Miller stated that all District operations were proceeding as normal, including all water and wastewater testing and reporting, as required.

Continuing her report, Ms. Miller stated that the Fern Bluff Community Center remained closed due to the recent increase in COVID- 19 cases, and that currently future reservations would be considered on a week-by-week basis. She told the Board that the District's Spring bulk pick-up was rescheduled for Saturday, July 25, 2020.

Next, Mr. Alanis reviewed the District's water loss report as included in the Board Packet. He noted that the District's water accountability for the month of June was at 97% of water pumped versus water distributed. He added that the District's water accountability for the past 12 months remained at 99% of water pumped versus water distributed. He continued that the higher temperatures have cause increased water consumption throughout the District, and he noted that the pump station at Oak Brook had failed. He added that, after repairs, the pump station was back online.

Ms. Miller next reviewed the District's draft budget with the Board. She noted that no increase in water, wastewater, or solid waste collection rates was projected. She reminded the Board that District's bonds were paid off, thus eliminating the need for a debt service tax for the 2020 tax year. Ms. Miller reminded the Board that the budget would not need to be approved until the September Board meeting and to send any changes to the proposed budget to her attention.

Director Teiber then reported on the patrols of the District by off-duty officers pursuant to the Independent Contractor Agreement for Off-Duty Security and Patrol Services between the District and the Williamson County Sheriff's Office (the "Sheriff's Office"). He stated that the patrols by the Sheriff's Office during the past month were routine.

Director Smith then presented the Communications Report. He updated the Board on the various communications planned for the District. He stated that he had met with

Mr. Alanis to discuss creating videos for the District's website regarding typical resident concerns, such as: how to install a water softener, water leaks, sanitary sewer backups, and backflow prevention.

The Board next discussed the issue of deed restricted regulation of political signs. She noted that a memorandum was provided by the District's Attorney regarding the types of signage that is protected from enforcement. Ms. Miller stated that the District's signage policy would need to be consistently applied to all residents of the District. No action was taken on this matter.

The Board then discussed the date of the District's next regular Board of Directors meeting. After discussion, the Board decided that the District's next regular meeting would be held at 6:00 p.m. on August 11, 2020.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors
Fern Bluff Municipal Utility District

(SEAL)

Attachments to the Minutes of the
Fern Bluff Municipal Utility District
July 11, 2020, Board of Directors Meeting

1. Board Packet.