MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE FERN BLUFF MUNICIPAL UTILITY DISTRICT

March 12, 2019

THE STATE OF TEXAS
WILLIAMSON COUNTY

The Board of Directors (the "**Board**") of the Fern Bluff Municipal Utility District (the "**District**") convened in a **regular** meeting open to the public at 6:00 p.m. on March 12, 2019, at the Fern Bluff Municipal Utility District Community Center, 7320 Wyoming Springs Drive, Round Rock, Texas, pursuant to notice duly given in accordance with the law.

The roll was called of the following members of the Board of Directors, to wit:

George Sabatino	President
Joseph Teiber	Vice President
Jessica Stempko	Secretary
Kevin Barnes	Treasurer
Marc Smith	Assistant Secretary/Treasurer

and all Directors were present, except Director Smith, thus constituting a quorum.

Also in attendance, were Janey Miller, the District's General Manager; Hector Alanis, the District's Operations Manager; Jack Gardner of Texas Lawn and Garden, LLC, the District's Landscaper ("**Texas Lawn**"); and Zac Evans and Suzanne McCalla of McGinnis Lochridge, the District's Attorney ("**McGinnis**").

Director Sabatino called the meeting to order, after which Director Teiber led those present in the Pledge of Allegiance.

Director Sabatino noted that there were no persons present who wished to address the Board.

Mr. Gardner next presented the Landscaping Report. He first reported that he had been trying for some time to find matching stone to repair the wall within the median along Wyoming Springs. He stated that he finally was able to contact a vendor and that the stone should be arriving at a store in north Austin on Thursday. Mr. Gardner then said that the mulching of the District's flower beds would be completed after the Live Oak trees in the District dropped their leaves, likely in late April.

Continuing his report, Mr. Gardner stated that Texas Lawn was currently working along Brightwater Boulevard for the Stone Canyon Homeowners Association, after which he anticipated beginning work on the Butterfly Garden for the District. He noted that the recent cold weather may have affected the wild flowers within the District, but that he was hopeful they would bloom in the near future. After a brief discussion, the Board thanked Mr. Gardner for his time, and he departed the meeting.

The Board then considered approval of the monthly consent agenda containing the minutes of the February 12, 2019, regular Board of Directors meeting; payment of bills and invoices; payment of transfers for operation expenses; pay requests; change orders; and customer charge write-offs. After a brief discussion, upon a motion duly made by Director Teiber and seconded by Director Barnes, the Board voted unanimously to approve the Consent Agenda, including the minutes of the February 12, 2019, regular Board of Directors meeting as written.

The Board next discussed the preparation and submittal of the District's 5th year annual report under the Texas Commission on Environmental Quality's (the "**Commission**") Texas Pollutant Discharge Elimination System [TPDES] General Stormwater Permit for Phase II Small Municipal Separate Storm Sewer Systems [MS4] (the "**Permit**"), which report is required to be filed with the Commission by March 30, 2019. Mr. Alanis detailed the purpose of the District's stormwater system as well as the purpose of the District's Stormwater Management Program. He confirmed that the annual report for the Permit was complete and would be submitted to the Commission, as required. Mr. Alanis also reported that the Commission had renewed the Permit and the District would be required to resubmit an updated stormwater management plan ("**SWMP**") and Notice of Intent to the Commission by July 23, 2019. Mr. Alanis added that the application fee for the renewal was $400, and he stated he was in the process of updating the SWMP for the District.

Ms. Miller next updated the Board on the status of the improvements and/or the widening by Williamson County (the "**County**") of Brushy Creek Road and Hairy Man Road (the "**Project**"). She added that she had not received any new information on the Project to date.

She then stated that her office had recently received information from Cobb Fendley & Associates, road projects engineers for the County, explaining that the design for the O'Conner light project was 65% complete, and she opined that the project would be bid this summer. She continued that the City of Round Rock (the "**City**") was seeking approval to issue $140,000,000 in bonds for road projects and noted that the design for the extension of Wyoming Springs was included among the projects. She questioned if the District should again talk with the City regarding traffic issues along Smyers Lane. Director Barnes questioned if the City and County were coordinating these road projects with the Project, and Ms. Miller responded in the affirmative. Ms. Miller suggested that the District resend a letter to the County regarding traffic issues along Smyers Land and Wyoming Springs, and the Board agreed.

Next, Ms. Miller presented the General Manager's Report in its entirety, a copy of which is included in the Board Packet and attached hereto as an exhibit to these minutes. She stated that Round Rock Refuse would begin using automated refuse collection trucks within the District within a few weeks. She explained that the trucks were side loading trucks and that the trash carts would be picked up via automated "arms." She continued that Round Rock Refuse would me mailing out information to all the District's customers as well as tagging all refuse carts. She said that Round Rock Refuse was questioning what date the Board would like the program to begin. After discussion, the Board requested that the start

day for the new program begin on an easy-to-remember day such as Easter Monday or Earth Day.

Ms. Miller then reported that Round Rock Refuse had also sent a letter to the District explaining that they would be discontinuing their recycling rebates, effective immediately, due to a lack of demand for the recyclables. A copy of the letter from Round Rock Refuse is included in the Board Packet attached hereto.

Continuing her report, Ms. Miller stated that the sound system at the Fern Bluff Community Center was in need of an upgrade. She explained that her office was working with various vendors to determine the best options for the District.

The Board next reviewed a bid tabulation for a new pickup truck for the District. After discussion, the Board requested that additional proposals be obtained.

Mr. Alanis reported that he was in the process of updating the District's security measures with regard to sensitive information. He suggested that the Board may want to look into different options to strengthen the District's security, and the Board agreed.

Mr. Evans then updated the Board on the status of the following lawsuit: Fern Bluff Municipal Utility District v Demetria Castillo-Woolf, Gregory Esquivel, and Samantha Castillo. No action was taken on these items.

Director Teiber next reported on the patrols of the District by off-duty officers pursuant to the Independent Contractor Agreement for Off-Duty Security and Patrol Services between the District and the Williamson County Sheriff's (the "**Sheriff's Office**"). He stated Sheriff's Office patrols in the area over the past month were routine with no outstanding issues to report.

The Board then discussed the date of the District's next regular Board of Directors meeting. After discussion, the Board decided that the District's next regular meeting would be held at 6:00 p.m. on April 9, 2019.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors
Fern Bluff Municipal Utility District

(SEAL)

Attachments to the Minutes of the
Fern Bluff Municipal Utility District
March 12, 2019, Board of Directors Meeting

1. Board Packet.