MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE FERN BLUFF MUNICIPAL UTILITY DISTRICT

October 10 2017

THE STATE OF TEXAS
WILLIAMSON COUNTY

The Board of Directors of the Fern Bluff Municipal Utility District convened in a **regular** meeting open to the public at 6:00 p.m. on October 10, 2017, at the Fern Bluff Municipal Utility District Community Center, 7320 Wyoming Springs Drive, Round Rock, Texas, pursuant to notice duly given in accordance with the law.

The roll was called of the following members of the Board of Directors, to wit:

George Sabatino	President
Joseph Teiber	Vice President
Jessica Stempko	Secretary
Kevin Barnes	Treasurer
VACANT	Assistant Secretary/Treasurer

and all Directors were present, thus constituting a quorum.

Also in attendance, were Janey Miller, the District's General Manager; Hector Alanis, the District's Operations Manager; and Morgan Johnson and Suzanne McCalla of McGinnis Lochridge, the District's Attorney ("McGinnis").

Director Sabatino called the meeting to order, after which Director Teiber led those present in the Pledge of Allegiance.

The Board then considered approval of the monthly consent agenda containing the minutes of the September 12, 2017, regular Board of Directors meeting; payment of bills and invoices; payment of transfers for operation expenses; pay requests; change orders; and customer charge write-offs. After a brief discussion, upon a motion duly made by Director Teiber and seconded by Director Sabatino, the Board voted unanimously to approve the Consent Agenda, including the minutes of the September 12, 2017 regular Board of Directors meeting.

The Board next considered the RESOLUTION REGARDING ELECTRONIC TABLET USER AGREEMENT (the "Resolution"). Ms. Miller stated that Lenovo laptops had been purchased for all the Directors and were ready for distribution. Mr. Haag explained that Exhibit "A" to the Resolution was an agreement documenting the terms and conditions under which the Directors are authorized to use the Lenovo laptops during their terms on the Board. After a brief discussion, upon a motion duly made by Director Teiber and seconded by Director Barnes, the Board voted unanimously to approve the Resolution as presented. A copy of the Resolution is attached to these minutes and shall be considered an exhibit.

Next, the Board entered into executive session at 6:09 p.m., pursuant to V.T.C.A. Governmental Code, 551.074 in order to discuss District personnel matters. At 6:25 p.m., Director Sabatino announced that the Board would reconvene and that no decisions or actions were taken during the executive session. Mr. Sabatino recalled that the Board had agreed to select a new board member to fill the vacancy left by Patrick Savarese from the pool of applicants interviewed for the Board's last vacancy in April 2017. After a brief discussion, upon a motion duly made by Director Stempko and seconded by Director Teiber, the Board voted unanimously to appoint Marc Smith to the fill the vacancy on the Board. The Board then directed Ms. Miller to notify Mr. Smith of the Board's decision. Director Sabatino noted that Mr. Smith would be sworn in at the District's next Board of Directors meeting.

The next item of business before the Board was consideration of the new Solid Waste Collection Recycling & Disposal Agreement (the "Agreement") from Central Texas Refuse, Inc. and Round Rock Refuse, Inc., the District's solid waste collector ("Round Rock Refuse"). Mr. Haag explained that the contract was still in the process of negotiation, but that there were only two issues that remained to be resolved. He reviewed with the Board the redlined version of the Agreement and detailed the remaining issues. After discussion, upon a motion duly made by Director Sabatino and seconded by Director Teiber, the Board voted unanimously to: (1) approve the Agreement subject to final review and approval by the District's Attorney and General Manager; and (2) authorize the District's General Manager to execute the Agreement subsequent to final approval. A copy of the Solid Waste Agreement, thus approved, is attached hereto as an exhibit to these minutes.

The next item before the Board was consideration of staff salaries. Director Sabatino stated that the Budget Committee had met and was recommending a 2% salary increase for all District employees. After consideration, upon a motion duly made by Director Barnes and seconded by Director Teiber, the Board voted unanimously to increase District employee salaries by 2%, as recommended.

Ms. Miller next updated the Board on the status of the improvements and/or the widening by Williamson County (the "County") of Brushy Creek Road and Hairy Man Road (the "Project"). She stated that the Parks Committee planned to meet to discuss the proposed left turn land from Brushy Creek Road into Olson Meadows Park proposed by the County and the issue of whether or not to have two entrances to the park or consolidate the entrances into one larger entrance.

Next, Ms. Miller presented the General Manager's Report in its entirety, a copy of which is included in the Board Packet and attached hereto as an exhibit to these minutes. She first reviewed the proposals presented at last month's Board meeting by ECO Systems Landscape Services ("ECO") for tree work at five of the District's parks. Ms. Miller recalled that the Board had approved the proposals for tree work at the Community Center, Veterans Park, and Brightwater Park but had deferred approval of tree work at Fern Bluff Park and Friendly Oaks Park. After discussion, upon a motion duly made by Director Sabatino and seconded by Director Barnes, the Board voted unanimously to authorize ECO to complete the proposed tree work at Fern Bluff Park and Friendly Oaks Park in the amounts of $16,120.00 and $16,530.00, respectively. A copy of the proposal submitted by ECO is attached to these minutes and shall be considered an exhibit.

Ms. Miller then reported on two deed enforcement issues. She stated that the District's Attorney had sent multiple letters regarding the trailer at 8445 Fern Bluff Avenue, but that the trailer continued to be present at the residence. She recommended that the District's Attorney move forward with filing a lawsuit regarding the issue, and the Board agreed.

Next, Ms. Miller told the Board that her office had received a request from a nonresident to install a handicap access to the District's trail system at a location that was. not within the boundaries of the District. A brief discussion followed after which no action was taken on this matter.

Ms. Miller then reported on the payment of bills and invoices to the District as detailed on the District's Payment and Transfers Report. She detailed the bills to the District and the checks in payment thereof. She then reviewed with the Board the status of the District's profit and loss budget performance for the fiscal year to date.

Next, Ms. Miller reported that she planned to send out a Mailchimp email regarding the District's October 21, 2017 bulk waste pickup, the District's new tax rate, and update water and sewer rates. She requested that if any Board members had additional information to include in the email, to contact her directly prior to October 21, 2017.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors
Fern Bluff Municipal Utility District

(SEAL)

Attachments to the Minutes of the
Fern Bluff Municipal Utility District
October 10, 2017, Board of Directors Meeting

1. District Packet;
2. Resolution Regarding Electronic Tablet User Agreement; and
3. Proposal from ECOSystems for tree work in the District's Parks.